



INSTANT CONTRACT ADVICE FOR EDUCATION INSTITUTIONS

"A stitch in time saves nine". If you have ever looked back and thought "if only I had taken legal advice earlier on", then our Assurance Service is for you. We now offer our education sector clients a hotline that provides easily accessible instant contract advice. A few minutes' discussion early in a transaction can often change the way you move forward and save significant subsequent costs.

Our Assurance Service gets you immediate answers to questions that so often arise such as:

- ||| What is the meaning of that clause?
- ||| What are our statutory obligations?
- ||| What are our options?
- ||| What are our risks with these options?
- ||| What is our potential liability?
- ||| What is the purpose of this statute?

We offer Assurance alongside our main service of drafting, negotiating and managing commercial agreements because we understand you need legal advice for more than just major tasks and projects.

Whenever possible we give you the answers you need over the phone to let you quickly progress with your plans.

We will respond to all Commerce Helpline

queries immediately if possible by phone and in any case within an agreed timescale. We will provide you up to 30 minutes advice on any contractual issue you wish to raise whether by telephone, fax or email.

Our Commerce Team, who provide this service, are highly experienced contract lawyers. They work in tandem with our dedicated education lawyers so that the advice is tailored as well as expert - not only commercially aware but also in tune with your specific requirements and any relevant developments in the Education Sector.

We monitor the issues you raise and will summarise these back to you if you wish. That can reveal needs for action such as training or changes to standard documents.

We do not charge for each enquiry made. This is intentional so that your staff need not worry about cost and this helps to remove any reservations they may have when calling us. Advice is, therefore, taken where it might not have been, which helps you manage and reduce risk.

We charge an annual fee, which we will agree and fix with you in advance based on your expected level of use of the service. Of course you manage how you use the service and, for example, select which members of your staff can access the Helpline.

If you would like to find out more about our Assurance Service, please contact either:



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